

**MATERIAL HANDLING**

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

**RATES**

<b>Material Handling</b> .....	<b>\$ 1.91 per pound</b>
Rate applies to shipments sent to either the warehouse or directly to show site.	
<b>Material Handling - After Deadline</b> .....	<b>\$ 2.39 per pound</b>
Rate applies to shipments arriving at the warehouse after <b>Friday, October 22, 2021</b> .	
<b>Material Handling - 10 lbs and under</b> .....	<b>Free of Charge</b>
This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.	

**IMPORTANT SHIPPING INFORMATION**

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

**Warehouse:**

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **Monday, October 4, 2021**.
- Warehouse address: Exhibiting Company Name / Booth #  
**EDspaces 2021**  
C/O APA Trucking LLC / Freeman  
204A Schreiber Industrial Park  
New Kensington, PA 15068
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

**Show Site:**

- Show site receiving begins on **Monday, November 1, 2021**.
- Show Site address: Exhibiting Company Name / Booth #  
**EDspaces 2021**  
David L Lawrence Convention Center  
C/O Freeman  
1000 Fort Duquesne Blvd  
Pittsburgh, PA 15222

**Outbound:**

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show.